ACME Group of Companies

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HSE ORGANIZATION CHART

MANAGING DIRECTOR - Mohammed Ali

- Provides leadership, resources, and commitment to HSE.
- Ensures company-wide compliance with HSE laws and policies.

GENERAL MANAGER/ADMINISTRATOR - Mahmudul Islam

- Oversees implementation of HSE policies across all departments.
- Conducts management reviews and enforces corrective actions.

PROJECT ENGINEER - Eng. Sameer Mahmood

- Ensures site works follow HSE procedures and risk controls.
- Conducts toolbox talks, inspections, and enforces PPE.

TECHNICAL MANAGER - Eng.Korshedul Alam

- Ensures engineering designs comply with safety codes and standards.
- Eliminates hazards through engineering controls and technical verification.

OPERATIONS MANAGER - Faruque Ahmad

- Ensures safe execution of all operational activities.
- Enforces safe work procedures, LOTO, and emergency readiness.

PURCHASE - Baktiyar Uddin

- Procures compliant, certified, and safe materials.
- Ensures suppliers meet HSE and quality requirements.

ACCOUNTS - Mohammed Sumon, Mohammed Fazlea Rabbi

- Allocates budget for HSE training, PPE, inspections.
- Maintains financial compliance for insurance and statutory reporting..

IT - Eng. Shakander

- Maintains secure digital records for HSE documentation.
- Supports systems used for inspections, PTW, and incident reporting.

ELECTRICIANS

- Follow electrical safety standards, LOTO, and PPE requirements.
- Report hazards and maintain safe, organized work areas.

DRAFTSMAN - Eng.Nasir Uddin Dulal

- Ensures drawings include safety clearances and standards.
- Highlights design-related HSE risks.

ESTIMATION - Eng.Hameed, Eng.Shariat, Eng.Anas, Eng.Saimon

- Incorporates safety requirements in BOQs and proposals.
- Ensures designs and costs consider regulatory compliance.

PRODUCTION - Anisur Rahman, Eng.Muthmayeen

- Follows machine safety, lifting safety, and panel assembly safety rules.
- Maintains housekeeping and reports hazards promptly.

SENIOR TECHNICIANS

- Lead safe work practices and train junior staff.
- Inspect tools/equipment and enforce compliance with procedures.

HELPERS

- Follow instructions and wear required PPE.
- Maintain housekeeping and report unsafe conditions.

QHSE – Anisur Rahman, Eng. Saimun, Eng.Anas

- Develops HSE policies, conducts audits, and investigates incidents.
- Provides training and ensures legal/ISO compliance.

SALES & MARKETING - Hasan, Jahangir, Mousa, Zahed, Mustafa

- Communicates customer HSE requirements accurately to internal teams.
- Promotes compliance in product specifications offered to clients.

STORE - Monirul Islam Chy

- Ensures safe storage, stacking, and handling of materials.
- Maintains housekeeping and reports hazards in the store.

DESIGN - Eng. Anas, Shafiul Alam

- Ensures GA drawings and schematics meet safety standards.
- Identifies design hazards and includes required safety features.

PRO & ADMIN - Suja Uddin

- Ensures compliance with employee medical fitness and statutory HSE requirements.
- Manages documentation and coordination of HSE training.

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